

**Minutes of a meeting of the Appointments Panel  
(Director of Finance & IT and BCT Director of Finance &  
Resources) held on Wednesday, 7 September 2022  
Committee Room 5 - City Hall, Bradford**

Commenced 1450  
Concluded 1530

**Present – Councillors Director of Finance and IT**

<b>LABOUR</b>	<b>CONSERVATIVE</b>
Hinchcliffe Imran Khan	Pollard

**Present – BCT Director of Finance and Resources**

<b>LABOUR</b>	<b>CONSERVATIVE</b>
Hinchcliffe Imran Khan	Pollard

**Note: Appointment of Chair**

**That Councillor Hinchcliffe be appointed Chair of the respective Panels**

**Councillor Hinchcliffe in the Chair**

**6. DISCLOSURES OF INTEREST**

There were no disclosures of interest received in matters under consideration.

**7. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

There were no appeals submitted to review decisions to restrict documents.

**8. EXCLUSION OF THE PUBLIC**

**Resolved –**

That the public be excluded from the meeting during consideration of the item relating to the appointments process to on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraphs 1 (information relating to an individual) and 2 (information identifying an individual) of Section 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances of the case, the public interest in applying these exemptions outweighs the public interest in disclosing the information.

**9. APPOINTMENT PROCESS TO THE POSITION OF DIRECTOR OF FINANCE AND IT**

Resolved –

- (1) The Appointments Panel considered applications received and selected a short list of qualified applicants and agreed to assess and interview those included on the short list.
- (2) The Appointments Panel considered progress made on the recruitment process so far and agreed the final stage of the recruitment process including specific elements of the formal assessment, stakeholder panels and interview process including elements around timetabling and presentation/interview questions.

**ACTION: Human Resources Director** (Anne Lloyd – 01274 437335)

**10. APPOINTMENT PROCESS TO THE POSITION OF DIRECTOR OF FINANCE AND RESOURCES, BRADFORD CHILDREN'S TRUST**

Resolved –

- (1) The Appointments Panel considered applications received and selected a short list of qualified applicants and agreed to assess and interview those included on the short list.
- (2) The Appointments Panel considered progress made on the recruitment process so far and agreed the final stage of the recruitment process including specific elements of the formal assessment, stakeholder panels and interview process including elements around timetabling and presentation/interview questions.

**ACTION: Human Resources Director** (Anne Lloyd – 01274 437335)

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Appointment Panel.**